

The Competitive School Safety Grant Program (CSSGP) is administered by the Michigan State Police (MSP), Grants and Community Services Division (GCSD).

Authority: 2021 Public Act 48

The certification pages can be completed in Adobe Acrobat, or hand-signed and scanned copies can be emailed to [MSP-SchoolSafety@michigan.gov](mailto:MSP-SchoolSafety@michigan.gov).  
For help with Adobe forms and signatures, visit [https://helpx.adobe.com/acrobat/using/filling-pdf-forms.html#fill\\_in\\_interactive\\_forms](https://helpx.adobe.com/acrobat/using/filling-pdf-forms.html#fill_in_interactive_forms).

***Refer to the Non-Supplanting section of the Grant Application Guide for complete details.***

Supplanting explanation: A grantee reduces existing state or local funds for a project specifically because CSSGP funds are available (or expected to be available) to fund that same project. CSSGP funds must be used to supplement existing state or local funds for project expenses and may not replace existing state or local funds that have been appropriated or allocated for the same purpose. Additionally, CSSGP funding may not replace state or local funding that is required by law. If a question of supplanting arises, the grantee will be required to substantiate that the reduction in existing state or local resources occurred for reasons other than the receipt or expected receipt of the CSSGP award.

I have read and understand the terms and conditions of the Non-Supplanting section of the Grant Application Guide. I understand that funds accepted through the CSSGP are to supplement existing funds, including projects previously identified for funding as part of a school bond, and not supplant local funds with CSSGP funds.

Authorized Official  
Initials

This is a competitive grant program, and while applications will be judged on their own merit, they will also be compared to other applications during the selection process in order to meet the funding cap. All incomplete, late, and/or otherwise non-compliant applications will not be reviewed. Completed applications will be reviewed by a committee of unbiased reviewers with expertise in school safety. This review process ensures selection of applicants that best meet the criteria and appropriation requirements listed in the Grant Application Guide. The committee makes final award decisions. The decision not to award a grant, or to award a grant at a particular funding level not subject to appeal to any GCSD, MSP, or state of Michigan official.

I certify that all statements in this application, including all requested supplemental information, are true, complete, and accurate to the best of my knowledge. If awarded, I agree to allow the MSP (and/or any of their duly authorized representatives) access, for the purposes of inspection, audit, and examination; to any books, documents, papers, and records, in any format (e.g., digital, electronic, cloud, paper, etc.), of the grantee which are related to this project. I agree to allow the MSP to conduct periodic program reviews of the project. The purpose of these reviews will be to assess the status of project goals and objectives, verify compliance with conditions and provisions of the grant, and evaluate overall progress and performance of the project. I agree to submit all required status reports to the MSP. I understand that failure to submit any required reports may result in the termination of the grant. I understand that this grant may be terminated if the MSP concludes the applicant is not in compliance with the conditions and provisions of this grant; or that information in the application and/or reports is determined to be falsified, omitted, altered, or otherwise inaccurate. By way of signature, I agree with all the conditions of this grant program.

Signature of Authorized Official

Date

*A completed and signed application (including any attachments) must be received by the MSP GCSD, via email to [MSP-SchoolSafety@michigan.gov](mailto:MSP-SchoolSafety@michigan.gov) no later than 12 p.m. (noon) EDT on March 24, 2022. The time of receipt by the MSP GCSD is determined by the time stamp provided by the state of Michigan email system. Applicants are strongly encouraged to submit their application in advance of the due date to avoid any delays in electronic mail delivery. There will be no extensions of this deadline. Applications received by the MSP GCSD beginning at 12:01 p.m. EDT on March 24, 2022, and thereafter, will not be considered for funding.*

**Applicants must have an EOP, updated since the completion of the 2020-2021 school year, that includes the following information:**

- Initial response
  - Notification procedures
  - Emergencies occurring during summer or other school breaks
- Assignment of responsibilities
  - District administrators
  - Crisis response team
  - Building administrators
  - School staff
  - Students
  - Parents/guardians
- Direction and control
  - Emergency facilities/crisis response team post
  - Continuity of school administration/operations<sup>‡</sup>
  - School incident command system
- Coordination
  - Policy/coordination group
  - First responders
  - Parent and student reunification
- Communications
  - Internal
  - External
  - Post incident
- Administration, finance, and logistics
  - Agreements and contracts
  - Record keeping
  - Finance
- Plan development, maintenance & distribution
- Training and exercising the plan
- Emergency contact rosters
- Class rosters and schedules
- School maps and floor plans
- Specific response actions
  - Active violence protocol<sup>‡</sup>
- Hazard-specific emergency procedures
  - School violence and attacks<sup>‡</sup>
  - Threats of school violence and attacks<sup>‡</sup>
  - Bomb threats<sup>‡</sup>
  - Fire<sup>‡</sup>
  - Weather-related emergencies<sup>‡</sup>
  - Threats to a school-sponsored activity or event (held on or off school premises)<sup>‡</sup>
  - Intruders<sup>‡</sup>
- Incident command job action sheets
- Resource inventory
- Go-kit and emergency supplies checklist
- Memorandums of agreement/understanding
- Law enforcement command posts
- Emergency utility shut-off procedures
- Cardiac emergency response plan
- A plan to train teachers on mental health and pupil and teacher safety<sup>‡</sup>
- A plan to improve building security<sup>‡</sup>
- A vulnerability assessment<sup>‡</sup>

**<sup>‡</sup> Requirement of MCL 380.1308b (2018 PA 436)**

Signature of Applicant's Authorized Official

Signature of Law Enforcement Official

Signature of Emergency Management Official

Applicant's Authorized Official

\*Law Enforcement Official Name

\*Emergency Management Official Name

Date

MCOLCS #

Rank

Title

Agency

Agency

Date

Date

**\*See Grant Application Guide for requirements regarding law enforcement and emergency management officials.**

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